

**STATE BOARD FOR COMMUNITY COLLEGES AND
OCCUPATIONAL EDUCATION**

September 14, 2022

TOPIC: Community College of Denver Contract Spending Authority Request for Denver Commercial Property Services, Inc. dba Integrated Cleaning Solutions (ICS)

PRESENTED BY: Dr. Marielena DeSanctis, President

RELATIONSHIP TO THE STRATEGIC PLAN:

- Create Education without Barriers through Transformational Partnerships
- Transform the Student Experience.

EXPLANATION:

Community College of Denver (CCD) requests SBCCOE approval to increase contract spending authority with institutional general funds for the current janitorial services agreement for Denver Commercial Property Services, Inc. doing business as Integrated Cleaning Solutions (ICS). The current agreement expires 6/30/2024 and has a maximum value of \$2,084,071.48. CCD requests up to \$258,910.34 of increased spending authority for fiscal years 2023 and 2024.

The increased spending authority is needed due to cleaning and maintenance needs, in the past primarily addressed by the Auraria Higher Education Center (AHEC) facilities and maintenance departments. The approval to increase contract spending authority will provide CCD the ability to reduce reliance on AHEC for basic maintenance needs and shift current spending to the current agreement with ICS. CCD believes that using ICS for this work will reduce cost and improve response time. Examples of the maintenance requests that are required include, but are not limited to, filter changes, light bulb changes, plumbing fixture maintenance, paint touch up, and event set up and break down. A formal Request for Proposal (RFP) process was conducted in November 2019 and ICS was the awarded vendor. This request is for an amendment to the current contract to increase the annual dollar amount of the contract and the total amount awarded, to reflect these additional services.

This agreement provides janitorial and if approved, basic maintenance services, for CCD at the following locations:

- Auraria Campus – Cherry Creek Building
- Auraria Campus – Confluence Building
- Auraria Campus – Clear Creek Building
- Auraria Campus – Modular 8 Building
- Advanced Manufacturing Center

CCD requests approval to increase the maximum contract value not to exceed \$2,342,982. CCD will prepare annual contract amendments for this vendor, provided the college continues to be satisfied with vendor services. This agreement supports the Strategic Plan, specifically Partnerships with Business & Industry and Transforming the Student Experience and to ensure the continuity and quality of current janitorial services for CCD on the Auraria campus and at the Advanced Manufacturing Center.

RECOMMENDATION:

Staff recommends the Board approve increasing the amount awarded under the current agreement with ICS through June 30, 2024 as outlined above, with a total contract amount not to exceed \$2,342,982. Staff also recommends the Board delegate the signature authority for this agreement to the System Vice Chancellor for Finance and Administration, provided all Board and State requirements are met.